



EVENTS DC YOUTH DEVELOPMENT GRANT PROGRAM FISCAL YEAR 2025 GUIDELINES

OVERVIEW

The Events DC Youth Development Grant Program (the “**Youth Development Grant Program**”) will provide immediate financial support, in the form of grant funding (“**Youth Development Grant**” or “**grant**”), to eligible non-profit organizations (“**Organizations**”) capable of successfully planning, promoting and operating programs in the summer of 2025 for DC youth. Organizations awarded grants must operate summer programs designed to provide DC youth with meaningful and impactful sports-related extracurricular activities to enhance their youth developmental skills as outlined in their Application, following the guidelines set forth in the “Application Process” below.

Events DC will award one-year grants to Organizations that meet the eligibility requirements set forth below. In Fiscal Year (FY) 2025, Events DC intends to award single grants to Organizations ranging from at the minimum \$100,000 to a maximum of \$350,000. Events DC reserves the right to make awards outside of such range, as well as increase or decrease the amount of grant funding awarded to an Organization in its sole and absolute discretion.

Events DC will start accepting applications from Organizations on a “rolling basis” on June 13th, 2025, and will continue to accept applications thereafter until September 30th, 2025.

ELIGIBILITY REQUIREMENTS

To be eligible for Youth Development Grants, an Organization must:

- be a DC-based non-profit organization that:
- was duly incorporated in the District of Columbia, as evidenced by Articles of Incorporation filed with the District of Columbia Department of License and Consumer and Protection, or any of its predecessor agencies including the Department of Consumer and Regulatory Affairs (“**DCRA**”) (collectively such agency and its predecessors are, the “**DLCP**”);
- has been certified as tax exempt in accordance with criteria set forth by the Internal Revenue Service (IRS) under Section 501(c)(3) of the U.S. Tax Code and granted an exemption from District of Columbia income and franchise taxes, pursuant to DC Code § 47-1802.01;
- submits to Events DC a “responsive and complete” Application, together with all other supplemental information and supporting documentation, describing its proposed Eligible Program and how it will use a Youth Development Grant, if

awarded one, to offer a summer program for DC youth designed to provide them with meaningful and impactful sports-related extracurricular activities to enhance their youth development skills; and

- provide Events DC with (as part of its Application) a copy of its annual audited financial statements prepared by a certified public accountant for its most recent fiscal year or, if the Organization does not have such audited financial statements, a copy of the Organization's IRS Form 990 for the most recent tax year.

Events DC will *not* provide Youth Development Grants to:

- Individuals;
- Any Organization that does not have IRS 501(c)(3) and District tax exempt status;
- Any Organization that discriminates against individuals on the basis of race, color, religion, sex, national origin, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, physical handicap, or any other protected class under the DC Human Rights Act and/or any federal anti-discrimination statute or regulation;
- Any religious organization that plans to use grant funds to benefit specific denominations or congregations; provided, however, that Applications submitted by religious groups that sponsor nonsectarian sports, performing or cultural arts programs directed toward D.C. children and youth will be eligible for consideration by Events DC of Youth Development Grants;
- Any Federal or District agencies.

APPLICATION PROCESS

Applications are available via the Youth Development Grant Application Portal on the Events DC website at <https://eventsdc.com/youthgrants>, and must be submitted via email to Events DC at youthgrants@eventsdc.com.

As noted above, since there is a limited time remaining this summer for Grantees to use Youth Development Grants to fund and operate their proposed Eligible Programs, Events DC will start accepting Applications from Organizations on June 13th, 2025 and evaluate such Applications on a "rolling" basis (i.e., first submitted, first awarded basis) – until September 30th 2025. Again, Events DC wants to emphasize to interested Organizations that "time is of the essence" for them to apply for grant funding, and therefore strongly encourages all interested Organizations to submit Applications while grant funding is available. Events DC will notify Applicants of their award status as soon as a decision has been made with respect to their Applications.

APPLICATIONS THAT ARE “RESPONSIVE AND COMPLETE” must be submitted by Organizations in order to be considered for Youth Development Grants. An Application will be deemed “responsive and complete” if such Application:

1. provides complete responses and/or answers to all questions or requests for information that the Application requires the Applicant to disclose, explain or otherwise provide to Events DC as part of its Application; and
2. has been submitted with all the Supporting Documentation that the Applicant is required to submit to Events DC as part of its Application and, in the case of Supporting Documentation that is only valid until a given expiration date, has not expired (including Expired Business Licenses as discussed below).

ACTIVE BUSINESS LICENSES must be submitted by the Applicant that do not expire within one hundred twenty (120) days following the submission date of the Application.

Grant Applications.

Applicants must include in their Application the following information:

- General Information concerning the Applicant including:
 - A description and brief history of the Applicant;
 - An overview of the Applicant’s mission, goals, objectives, activities and services including its targeted children or youth population in the District;
 - A description of its organizational structure, including a list of the Applicant's key staff, board of directors, officers and committee members;
 - Summaries of its strategic/business plan(s) and marketing plan(s);
 - A financial overview of the Applicant including its total budget (i.e., topline revenue and expense figures) and major sources of funding. (Note that the Applicant must submit current audited financial statements or IRS Form 990 in Tab 5); and
 - A discussion of the sustainability of the Applicant, including its financial stability (e.g., reserve and contingency planning), progress towards strategic/ goals, personnel and succession planning, etc.
- Specific Information concerning the Eligible Program that the Applicant will use a Youth Development Grant to operate including:

- a clear, succinct and sufficient description of the program it proposes to operate this summer, if awarded grant funding by Events DC, and how it qualifies as an “Eligible Program”;
 - a clear, succinct and sufficient explanation of (1) what sports-related extracurricular activities will be offered to participating DC youth, (2) how such extracurricular activities will be meaningful and impactful to participating DC youth, and (3) what youth development skills will be acquired by participating DC youth;
 - an explanation or evidence that demonstrates its ability to (1) operate its proposed Eligible Program this summer (including evidence that it has a dedicated facility/location, committed staff, and prior history of sponsoring programs for DC youth), and (2) attract DC youth city-wide to participate in such program;
 - the Applicant’s proposed budget for the use of a Youth Development Grant, including a detailed explanation of how such grant funding will be used in furtherance of the Applicant’s stated goals and objectives for its proposed program; and
 - a description of the Applicant’s strategy for monitoring and evaluating the success of its program towards achieving its stated goals and objectives.
- Regulatory related information pertaining to the Applicant including:
 - a copy of all required business licenses issued by the DLCP (as defined above) that are not Expired Business Licenses as contemplated above;
 - A copy of good standing certificate for the Applicant issued by DCRA no more than thirty (30) days before the date on which the Applicant submitted its Application; and
 - Written proof that verifies an Applicant’s IRS 501(c)(3) and DC tax exempt status;

A copy of the Applicant’s audited financial statements for its most recent fiscal year. If the Applicant does not have audited financials, it may also provide a filed copy of its IRS

TERMS OF AWARD

Amount of Award: The total grant funding for the Youth Development Grant Program is \$1,000,000. Events DC intends to award single grants to Organizations ranging from a minimum award of \$100,000 and a maximum award of \$350,000. Events DC reserves the right to make awards outside of such range, as well as increase or decrease the amount of grant funding awarded to an Organization in its sole and absolute discretion.

NOTE THAT: Depending on the number of grants awarded and the type/nature of the Eligible Programs being funded, Grantees may not receive the full amount of funding requested. Each Applicant must certify, as part of its Application, that its proposed Eligible Program will be able to proceed, even if the Applicant is not awarded the full grant amount requested. Grantees will not be permitted to materially change the scope of their Eligible Program being funded once a grant award is made.

Grant Period: The grant period for each grant is from the date of award until September 30th, 2025.

Award Letter: All Applicants will be notified of their award status. Each Grantee will receive an award letter confirming its award of a Youth Development Grant.

Grant Agreement: Upon being awarded a Youth Development Grant, each Grantee must sign a grant agreement as a condition precedent to receive grant funding (“**Grant Agreement**”). The Grant Agreement will specify the terms and conditions related to such grant award, including a requirement that the Grantee must use the funds exclusively to operate its Eligible Program, as described in their submitted Application.

Reports: Grantees will be required to submit a final report to Events DC that includes:

- A narrative summary of its Eligible Program (including the extracurricular activities provided to DC youth) that the Grantee funded with its awarded Youth Development Grant, as well as the number of DC youth who participated in and/or benefitted from its Eligible Program;
- A S.W.O.T analysis, and description of the tools and methods that Grantee used to evaluate the success of its Eligible Program towards meeting the Grantee’s stated goals and objectives for such program as described in its Application, as well as the results of such evaluation(s); and
- A budget report showing all budgeted expenditures for the Grantee’s Eligible Program indicating how the Youth Development Grant was spent/used.

Events DC reserves the right to request and review the progress of a Grantee’s Eligible Program at any time following its award of grant funding.

